

**NOTICE OF REGULAR MEETING  
OF THE KENDALL COUNTY COMMISSIONERS COURT**



**NOTICE** is hereby given that a regular meeting of the above named Commissioners Court will be held on the **27th** day of **July 2015** at **9:00 a.m.** in the **Kendall County Courthouse, Third Floor Assembly Room**, 201 E. San Antonio Avenue, Boerne, Texas, at which time the following will be discussed and appropriate action taken; pursuant to V.T.C.A. Government Code Chapter 551, Open Meetings Act, including all Subchapters and Sections:

All matters listed on the following Agenda may be discussed in Executive Session at the option of the Kendall County Commissioners Court and following verbal announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

**NO CELL PHONES, AUDIBLE PAGERS, AND/OR BEEPERS SHALL BE USED WHILE COURT IS IN SESSION**

1. Call to Order - 9:00 a.m.  
Pledge of allegiance to the United States Flag  
Pledge of allegiance to the Texas Flag
2. Consideration and action on approval of the Minutes for July 13, 14, and 16, 2015:  
Sally Peters, Deputy Clerk/Administrative Assistant
3. Presentation of Service Awards:  
40 years: Richard (Ricky) Pfeiffer, Road Supervisor
4. Introductions / Recognitions
5. Consideration and action on the approval of FY2015 Budget Adjustments: Corinna Speer, County Auditor
6. Consideration and action on the approval of the Monthly Reports for June 2015:  
Corinna Speer, County Auditor
7. Consideration and action on the approval of accounts payable claims for purchases, services, and vendors: Corinna Speer, County Auditor
8. Consideration and action on approval to sign MOU & ACH form for Electronic Recording with e-Recording vendors (3 vendors): Darlene Herrin, County Clerk
9. Consideration and action to approve the Lease Agreements with the Boerne Merchants Association to allow them the use of the Courthouse grounds for Market Days on August 7-9, 2015 and September 11-13, 2015: Darrel L. Lux, County Judge / David Querbach, Market Days Management
10. Consideration and action on approving the Cash Summary for May 2015: Sheryl D'Spain, County Treasurer
11. Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code): Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshal

**KENDALL COUNTY COMMISSIONERS COURT**



12. **PUBLIC COMMENTS**— opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. *Comments are limited to 3 minutes.*
13. Consideration and action on a request for relief from minimum road frontage in accordance to 300.1100 of the Kendall County Development Rules and Regulations. The proposed division would create two tracts of  $\pm 8.9$  acres with frontage of  $\pm 61$  feet and  $\pm 147$  feet (Gene W. Sparks and Thomas K. Funderburk): Royce Steubing, Commissioner Precinct 4 / Rick Tobolka, County Development Manager
14. Consideration and action on an Amending Plat of The Crossing, Hidden Lake Section, Lots 416 and 417, Kendall County, Texas, in accordance to section 209 of the Kendall County Development Rules and Regulations. The purpose of the Amending Plat is to combine Lots 416 and 417 creating Lot 416A (Neil L. and Beth S. Ciotola): Tommy Pfeiffer, Commissioner Precinct 3 / Rick Tobolka, County Development Manager
15. Consideration and action on an Amending Plat of Cordillera Ranch, Unit 206A-2 and 206A-3, Lot 1000, Block Z, Kendall County, Texas, in accordance to section 209 of the Kendall County Development Rules and Regulations. The purpose of the Amending Plat is to change the private roadway name Mayacama Ridge to Las Campanas (David Hill, CRHN LLC): Richard W. Elkins, Commissioner Precinct 2 / Rick Tobolka, County Development Manager
16. Consideration and action on approving a new Mutual Aid Agreement for Emergency Services Protection between Kendall County, the City of Boerne, and Kendall County fire departments: Jeffery Fincke, Fire Marshal
17. Consideration and action to approve the job description for Service Writer: Juanita Espino, Human Resources Director
18. Consideration and action to approve the job description for Detention Projects-Corporal: Juanita Espino, Human Resources Director
19. Consideration and action on revising the Park Administrator job description: Rick Tobolka, Parks Director
20. Consideration and action concerning bids received by Kendall County for the Construction of Herff Road Phase II from Old San Antonio Road to Business US87: Rick Tobolka, County Development Manager
21. Consideration and action on executing a professional service contract with Klotz Associates for construction phase services and material testing for Herff Road Phase II between Old San Antonio Road and Business US87: Rick Tobolka, County Development Manager
22. Summary of the road activities for June 2015: Ricky Pfeiffer, Road Supervisor
23. Summary of the operations activities for June 2015: Jean Maxwell, Operations Supervisor
24. Consideration and action to declare the 2004 New Holland backhoe as salvage equipment and to proceed with disposition.: Corinna Speer, County Auditor



25. Consideration and action to appoint Alamo Insurance Group as agent of record for Kendall County's group insurance coverage for the 2015-2016 plan year: Michelle Lux, Benefits Coordinator

**BREAK**

**EXECUTIVE SESSION (Closed to public)**

**Pursuant to Chapter 551 of the Texas Government Code**

- I. The Court will meet in Executive Session pursuant to Section 551.071 to seek the advice of the County Attorney and / or attorney(s) representing the County, concerning pending and / or threatened litigation, settlement offers and / or matters in which the duties of the attorney(s) under the Texas Rules of Professional Conduct of the State Bar of Texas require confidential communications. Specific topics to be discussed are as follows:
1. County authority and obligations concerning subdivisions, county roads and bridges
  2. Guy James Gray vs. Kendall County
- II. The Court will meet in Executive Session pursuant to Section 551.072 to deliberate the purchase, exchange, lease or value of real property. (Note: Deliberation in an open meeting would have a detrimental effect on the position of Kendall County in negotiations with a third person.)
1. Right-of-way / easements for Herff Road Project
- III. The Court will meet in Executive Session pursuant to Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee:
1. Duties and responsibilities of the County Commissioners
  2. Duties and responsibilities of the County Judge
  3. Duties and responsibilities of the Operations Department
  4. Duties and responsibilities of the Facilities Maintenance Manager
  5. Duties and responsibilities of the Constables
- IV. The Court will meet in Executive Session pursuant to Section 551.076 to deliberate: (1) the deployment, or specific occasions for implementation, of security personnel or devices; or (2) a security audit.
- V. The Court will meet in Executive Session pursuant to Section 551.0785 to deliberate matters involving medical records of an individual applicant for benefits.


**RESUME OPEN SESSION AND TAKE ANY NECESSARY ACTION RESULTING FROM EXECUTIVE SESSION DELIBERATIONS**

26. Consideration and action to obtain approval from the Court to request proposals for group medical and dental insurance coverage with the assistance of Alamo Insurance Group: Michelle Lux, Benefits Coordinator

**ADJOURNMENT**

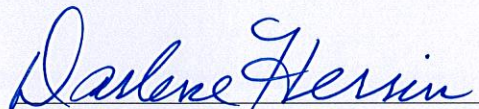


Dated this the 23rd day of July 2015.



Darrel L. Lux  
Kendall County Judge

I, the undersigned County Clerk, do hereby certify NOTICE of regular meeting of the above named Commissioners Court is a true and correct copy of said Notice and that I have caused said Notice to be posted on the door at the Courthouse of Kendall County, Texas, located at 201 E. San Antonio Avenue on the 23rd day of July 2015.



Darlene Herrin  
County Clerk

Posted at 3:30 p.m. on the 23rd day of July 2015- sup

NOTE: The Kendall County Commissioners Court complies with A.D.A. requirements. If you have an impairment and wish to appear at a meeting, please call (830)249-9343, 48 hours in advance to make arrangements.